



A Regular Meeting of the Ermysted's Grammar School Full Governing Board  
was held on **Thursday 27<sup>th</sup> June 2024 at 4.45pm in the School Library.**

### GOVERNORS

Mr S Clarkson [SC] Chair (OBFTG); Mrs J Lloyd [JL] Vice Chair (FTG)  
Mr M Evans [MJE] Headmaster (SG); Mr C Worts [CW] (FTG); Dr S Humphrey [SH] (FTG)  
Ms S Trelease [ST] (PAFTG); Mrs D Swiffen [DS] (FTG); Mr B Garner [BG] (FTG); Mr J Burton [JB] (FTG)  
Ms V Anderson [VA] (FTG); Ms S Poole [SJP] (SG); Mr G Hamilton [GH] (CG); Mrs B Sturman [BS] (PG)  
Mrs S Ahsan [SA] (LA); Ms C Foster [CF] (PG); Prof C Choudhury [CC] (CG)

(FTG) Foundation Trustee Governor; (OBFTG) Old Boys Foundation Trustee Governor  
(PAFTG) Parents Association Foundation Trustee Governor; (SG) Staff Governor  
(LA) Local Authority Representative Governor; (PG) Parent Governor; (CG) Co-opted Governor

### TO BE IN ATTENDANCE

Mr D Frankland [DRF] Clerk to Governors  
Members of the Senior Leadership Team  
Ms P Davies [PD] Deputy Head Teacher; Mr A Jackson [AJJ] Deputy Head Teacher  
Mr A Wooley [ADW] School Business Leader; Mr S Speak [SS] Assistant Head Teacher  
Mr G Barrett [GB] Head of Sixth Form

## MINUTES OF THE REGULAR MEETING OF THE FULL GOVERNING BOARD 27.06.24

### GOVERNORS PRESENT

Mr S Clarkson [SC] Chair (OBFTG); Mrs J Lloyd [JL] Vice Chair (FTG)  
Mr M Evans [MJE] Headmaster (SG); Dr S Humphrey [SH] (FTG); Ms S Trelease [ST] (PAFTG)  
Mrs D Swiffen [DS] (FTG); Mr B Garner [BG] (FTG); Mr J Burton [JB] (FTG)  
Ms S Poole [SJP] (SG); Mr G Hamilton [GH] (CG); Mrs B Sturman [BS] (PG)  
Mrs S Ahsan [SA] (LA); Ms C Foster [CF] (PG)

### ATTENDEES

Mr D Frankland [DRF] Clerk to Governors  
Members of the Senior Leadership Team  
Ms P Davies [PD] Deputy Head Teacher; Mr A Jackson [AJJ] Deputy Head Teacher  
Mr A Wooley [ADW] School Business Leader; Mr S Speak [SS] Assistant Head Teacher  
Mr G Barrett [GB] Head of Sixth Form

### PROCEDURAL

Min	Item	Lead	att
	All associated papers for the business of this meeting, with the exception of the minutes, are available on the 365 Governor drive at: <a href="#">link</a>		
120::24 FGB	To extend a welcome to all present and open the meeting.	Chair	



	<p><b>Meeting status: quorate</b>  <b>Meeting status: The Chair opened the meeting at 4.45pm.</b> and extended a welcome to Governors, and to members of the Senior Leadership Team in attendance.</p>		
121::24 FGB	<p>To receive apologies and consent to absences.</p> <p>The Clerk was in receipt of apologies from VA, CW and CC which were recorded as consented.</p>	Chair Clerk	
122::24 FGB	<p>To receive any Declarations of Interest, pecuniary or non-pecuniary, for the purpose of the business of this meeting.</p> <p>There were no Declarations of Interest, pecuniary or non-pecuniary, for the purpose of the business of this meeting.</p>	Chair Clerk	
123::24 FGB	<p>To receive notification of other urgent business for consideration at agenda item: - other business.</p> <p>There was no notification of other urgent business for consideration at agenda item: - other business.</p>	Chair	
124::24 FGB	<p>To determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection.</p> <p>Governors agreed items of confidential business to be determined where appropriate. Governors and attendees are reminded of the need for confidentiality on some aspects of Governing Board Meetings.</p>	Chair	
125::24 FGB	<p><b>Governor Composition and Report:</b>  Confirm the Governing Board Composition (as the agenda header)  Appointments and retirements</p> <ul style="list-style-type: none"> <li>• Retirement of CW as of 01.07.24; Governors noted the retirement of CW from the Board as of 01.07.24;</li> <li>• The Clerk advised in the Foundation Trust meeting immediately prior to this Full Governing Board meeting, Trustees had confirmed the following appointments: <ul style="list-style-type: none"> <li>○ On a proposal from the Foundation Chair and seconded by the Foundation Vice Chair, Trustees had appointed SH to sit as a Foundation Trustee Governor for a further term of office of four years until 01.07.28;</li> <li>○ On a proposal from the Foundation Chair and seconded by the SC, Trustees had appointed ST to sit as a Foundation Trustee Governor for a further term of office of four years until 01.07.28; (ST previously elected</li> </ul> </li> </ul>	Chair Clerk	



by the Ermysted's Parents' Association, now the Ermysted's Friends' Association,);

In terms of the arising vacancy on the Foundation Trust Board, it had been agreed:  
**Action: JL speak to BS in the first instance (currently sitting as a Parent Governor), with a view to her sitting as a Foundation Trustee, potentially to be appointed at the next meeting of the Foundation Trust, the Annual General Meeting, on 08.10.24.**

Act  
JL  
BS

The Clerk noted of the expiry of the Term of Office for GH, currently sitting as a Co-opted Governor, on 12.10.24, and it was agreed Action: that SC and GH open a discussion with a view to GH sitting for a further term as a Co-opted Governor. The term for a Co-opted Governor presently two years, although potentially subject to review in the proposed reconstitution of the Governing Board.

### **Constitution of the Governing Board**

Governors considered a review to the constitution of the Governing Board and on a proposal from the Chair of Governors seconded by the ST and unanimously approved by the Board it was agreed the Clerk communicate with the LA, Governor Support with a view to reconstitution, and if agreeable to the LA:

- In consultation with the Ermysted's Old Boys' Society the Foundation Trustee Governor elected by the Ermysted's Old Boys' Society be reviewed to that of a Foundation Trustee Governor appointed by the Foundation Trust;
- In consultation with the Ermysted's Friends' Association, formerly the Ermysted's Parent' Association, the Foundation Trustee Governor previously elected by the Ermysted's Parent' Association be reviewed to that of a Foundation Trustee Governor appointed by the Foundation Trust;
- In consultation with the Governor Support at NYC, the LA Representative Governor appointed by the Governing Board on the recommendation of the LA be reviewed to that of a Co-opted Governor appointed by the Governing Board.
- All the above appointments to be determined by the requirement of the Governor Skills Audit current at the time of appointment.

It was agreed, to meet the three core functions of the Governing Board namely:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff;
- Overseeing financial performance of the organisation and making sure its money is well spent;



	<p>...and to continue to provide effective governance of the school the number of Governors on the Board remain the same, at sixteen:-</p> <ul style="list-style-type: none"> <li>• Two Parent Governors;</li> <li>• One Staff Governor;</li> <li>• The Headteacher;</li> <li>• Nine Foundation Governors appointed by the Ermysted’s Grammar School Foundation;</li> <li>• Three Co-opted Governors</li> </ul> <p>The terms of office for Governors to be reviewed:-</p> <ul style="list-style-type: none"> <li>• Parent Governors three years;</li> <li>• Staff Governor three years;</li> <li>• Foundation Trustee Governors four years;</li> <li>• Co-opted Governors three years.</li> </ul> <p>Governors discusses the possibility of appointing a Co-opted Governor, or an Associate Member to the Board from the SGHS; the business to be discussed in more detail at a future date.</p> <p><b>Action:</b> The Clerk to communicate with the Foundation Chair and the Chair of Governors to discuss the above review with the Old Boys’ Society, the Ermysted’s Friends’ Association, and in turn communicate the request to reconstitute with Governor Support at the LA.</p> <p>Moving the discussion to the length of Term (of Office) for the Chair and Vice Chair, and succession planning, and on a proposition from the Chair seconded by the Vice Chair and approved by the Board it was agreed to review the ‘Standing Orders and Procedural Workings of the Governing Board Policy’ to reflect the following changes:-</p> <ul style="list-style-type: none"> <li>• The term of office for a Chair and Vice Chair of the Governing Board shall be a maximum term of three Years with the expectation that the Vice Chair will succeed the Chair. A Past Chair may not serve again as Chair for a period of three years from the date of his / her expiry of term of office as Chair.</li> </ul> <p>It was agreed <b>Action:</b> The Chairs, together with the Clerk redraft the ‘Standing Orders and Procedural Workings of the Governing Board Policy’, the revised Policy to be brought to the next meeting of the Full Governing Board in the Autumn term on 10.10.24 for ratification.</p>		<p>Act Clerk JL SC</p> <p>Act Clerk JL SC</p>
126::24 FGB	<p>To confirm the completion of: ‘SignNow’ documents for required Governor declarations, namely:</p> <ul style="list-style-type: none"> <li>• Register of Business Interests;</li> <li>• Register of Gifts &amp; Hospitality;</li> <li>• EGS Code of Practice;</li> </ul>	Chair Clerk	



	<ul style="list-style-type: none"> <li>• Governor Skills Audit;</li> <li>• Safeguarding Requirements.</li> <li>•</li> </ul> <p>The Clerk confirmed all the above declarations were complete for this academic year 2023-2024.</p> <p>It was agreed <b>Action:</b> the Clerk communicate with the Headmaster’s PA with a view to circulating the above SignNow documentation and declarations, including the Governor Skills Audit in the Autumn term for completion for the academic year 2024-2025.</p>		Act Clerk
127::24 FGB	<p>To approve as a correct record, the minutes of the Regular Meeting of the Full Governing Board held on: 16.05.24.</p> <p>The minutes of the Regular Meeting of the Full Governing Board held on 16.05.24 were proposed as a correct record by BS, seconded by MJE, and approved by the Board. The minutes are available on the Drive at: <a href="#">link</a></p> <p>To approve as a correct record, the confidential minutes of the Regular Meeting of the Full Governing Board held on: 16.05.24.</p> <p>The confidential minutes of the Regular Meeting of the Full Governing Board held on 16.05.24 were proposed as a correct record by MJE, seconded by BS, and approved by the Board. Available on the Drive at: The minutes are available on the Drive at: <a href="#">link</a></p> <p>To consider matters arising from the minutes for which there is no separate agenda item.</p> <p>There were no matters arising other than those to be dealt with in the business of this meeting.</p>	Chair	
128::24 FGB	<p>To receive a brief resume of business from the Committee Vice Chair, from the School Improvement Committee held on 13.06.24.</p> <p>Providing overview to the business of the School Improvement Committee held on 02.05.24, the Headmaster advised:</p> <ul style="list-style-type: none"> <li>• On Sixth Form collaboration with SGHS and update on current actions; the recent exchange visits between the two schools had served as an enjoyable opportunity to meet with members of the SLT from SGHS;</li> <li>• SDS had provided update on progress data and analysis. Notably the Year 10 on average appeared to be performing reasonably well, with their APS between the FFT50 and FFT20 Targets. On Year 12, SDS had advised of the cohort’s performance as strong, with their APS exceeding the FFT50 Target and close to the FFT20 aspirational target;</li> </ul>	Chair  BS	



- PD had provided an update on Learning Walks and Governors had noted of the strengths identified in the feedback and the suggestions for improvement across all areas. In terms of strengths, there had been many comments about classroom management and high expectations, good assessment of prior learning before moving onto the next stage, skilled questioning, strong subject knowledge and good relationships with pupils;
- AJJ had presented a brief overview to Pupil Attendance, Year 7 Transition, current strategies and impact to date;
- GB had provided an update to Committee on UCAS and on post -18 developments and destinations including an overview to the UCAS applications process;
- The Headmaster has also provided an update on the redevelopment of, and planned changes to the school website with a review to the format. Some beta testing was in progress.

To receive a brief resume of business from the Committee Chair, from the Resources & Finance Committee held on 17.06.24.

Chair  
JL

Providing overview to the business of the Resources & Finance Committee of 17.06.24  
JL confirmed:

- Governors had discussed the 2024/25 Budget and the reasoning around that; in broad terms in line with analysis shared with Governors in recent months reflecting the impact on funding of lower student numbers in the Sixth Form;
- ADW had provided a detailed report on the summer site works; the routine and planned work over the summer recess, and of the CCTV installation and the consultation around that.

To receive a brief resume of business from the Foundation Chair, from the Foundation Trust meeting held on 27.06.24 and immediately prior to this Full Governing Board meeting.

Chair  
JL

- In the Foundation Trust meeting immediately prior to this Governing Board meeting, the Foundation Chair, JL, advised Trustees had discussed the current vacancies on the Trust Board, should the numbers stay the same;
- SC had provided an update on the ongoing business with the solicitor appointed to update the Land Registry with the named Trustees - SC, JL, ST, and JB;
- SJP had presented the Foundation Accounts and the Financial Report for the year ended 31.03.24, together with an update on the Trust policies based on recent feedback and recommendation from the Charity Commission;



	<ul style="list-style-type: none"> <li>• SC had provided an update on the Petyt Library.</li> </ul> <p>To receive minutes, where available, from any additional Committee Meetings or Panels held since the Regular Meeting of the Full Governing Board on 16.05.24.</p> <p>The Clerk confirmed, to the best of his knowledge, there had been no other Committee or Panel meetings held since the last Regular Meeting of the Full Governing Board on 16.05.24.</p>		
129::24 FGB	<p><b>Dates of meetings of the Foundation Trust, FGB &amp; Committees for the academic year 2024 - 2025:</b> All meetings at 4.30pm unless otherwise indicated.</p> <p><b>Autumn Term 2024</b>          Tuesday 17 September 2024                      School Improvement Com &amp; Admissions          Tuesday 8 October 2024                      Foundation Trustees Meeting (AGM)  <b>Thursday 10 October 2024</b>                      Full Governing Board (AGM)          Thursday 24 October 2024                      FGB Strategy Meeting          Thursday 7 November 2024                      School Improvement Committee          Monday 11 November 2024                      Resources &amp; Finance Committee  <b>Thursday 28 November 2024</b>                      Full Governing Board</p> <p><b>Spring Term 2025</b>          Thursday 16 January 2025                      School Improvement Committee          Monday 20 January 2025                      Resources &amp; Finance Committee  <b>Thursday 30 January 2025</b>                      Full Governing Board          Thursday 27 February 2025                      School Improvement Committee          Monday 3 March 2025                      Resources &amp; Finance Committee          Thursday 13 March 2025 4.00pm                      Foundation Trustees Meeting  <b>Thursday 13 March 2025 4.45pm</b>                      Full Governing Board</p> <p><b>Summer Term 2025</b>          Thursday 1 May 2025                      Resources &amp; Finance Committee  <b>Thursday 15 May 2025</b>                      Full Governing Board          Thursday 12 June 2025                      School Improvement Committee          Monday 16 June 2025                      Resources &amp; Finance Committee          Thursday 26 June 2025 4.00pm                      Foundation Trustees Meeting  <b>Thursday 26 June 2025 4.45pm</b>                      Full Governing Board</p> <p>The above meeting dates for the academic year 2024-2025 were confirmed as correct.</p>	Chair	





## BUSINESS OF THE FULL GOVERNING BOARD

130::24 FGB	<p><b>Headteacher's Report (attached)</b> Overview of latest operational data, including progress on SDP objectives.</p> <p>A copy of the Headmaster's Report for June 2024 is available on the drive at: <a href="#">link</a></p> <p>Further to recent discussion with the Chair and Vice Chair the Headmaster had included in his Report a summary of progress towards the 2023-2024 SDP objectives, which had been RAG rated to enable Governors to evaluate and monitor progress.</p> <p>The Years 10 and 12 data had been presented by SDS at the recent School Improvement Committee. Year 12, relative to their targets, were doing very well with the expectation of some strong value added in 2025. The current Year 10, although some subject specific issues were noted, was proving to be a consistent and strong year group.</p> <p>The Headmaster referred Governors to the staffing changes, appointments and retirements with minimal change in the year. More detailed information relating to individual staff changes and flexible working requests is detailed in the Report.</p> <p>Governors noted the total number of students on roll <b>at</b> 825 with Year 7 projected to be full in September 2024. The FTE currently 46.5; PTR 17.7 (cf. 17.4 in 2022-23); the PTR comparing favourably to national average 16.8.</p> <p>In terms of pupil attendance there had been an increase in Authorised Absence as a consequence of the Year 11 and Year 13 study leave being granted. By comparison with other schools in North Yorkshire, the school's ranking had dropped from fourth to sixth, possibly due to different approaches on the granting of study leave.</p> <p>Concluding, the Headmaster raised awareness around the ancillary data, the detailed information on Behaviour, Referrals, Accident data, Freedom of Information Requests, Data Breach, the Single Central Record, and upcoming Educational trips.</p> <p>There were no questions.</p> <p>The Chair thanked the Headmaster for his Report.</p> <p><b>2025-26 Term Dates (for approval)</b></p> <p>Governors approved the term dates for 2025-2026</p> <p><b>Feedback on the recent CCTV consultation</b></p> <p>Referring to feedback from the recent CCTV consultation (13 June to 26 June 2024) the Headmaster provided overview to the responses and update to the progress of work in the communal areas of the toilets; the detail circulated to Governors with papers for this Full Governing Board meeting and available on the drive at: <a href="#">link</a></p>	Chair MJE	
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Speaking to Finance and Capital Projects, works planned for completion in the summer recess, ADW provided overview to the projects proposed together with indicative costs, and sought endorsement from Governors to enable the following to progress:

#### **Capital Projects:**

- Toilet refurbishment – Summer holiday;
- Toilet refurbishment – Post-Summer holiday (split contractors);
- Toilet refurbishment – Lighting reconfiguration;
- Toilet refurbishment – CCTV installation;
- LED lighting – DT;
- LED lighting – RS classrooms;
- LED lighting – School House;
- Music Block window (estimate).

...and sought guidance, and further endorsement on the following projects given the availability of contractors and the urgency to progress the roofing work in the summer if at all possible:

#### **Capital Projects continued:**

- Roofing – Refectory (option A – coping stones removed and reset);
- Roofing – Refectory (option B – coping stones removed, pinned and reset);
- Roofing – Laboratory S4 (option A – repairs to roof);
- Roofing – Laboratory S4 (option B – overhaul of roof / replacement of soffits / fascia boards);
- Roofing – Laboratory S4 fume cupboard removal and reinstatement;
- Roofing – Laboratories S6 / S11 coping stones removed and reset and repairs to damaged flat roof;
- Glass Passageway door;
- Refectory doors.

On a proposal from the SH and seconded by the CF, the Board authorised ADW progress all the above work, with the options confirmed:

1. The toilet refurbishment: work to progress either during the summer holidays or post summer holidays, depending on the availability of contractors;
2. Roofing – Refectory (option B – coping stones removed, pinned and reset);
3. Roofing – Laboratory S4 (option B – overhaul of roof / replacement of soffits / fascia boards);
4. Roofing – Laboratories S6 / S11 coping stones removed and reset and repairs to damaged flat roof;

The more detailed information, together with indicative costs, is available to Governors in the PowerPoint supporting presentation available on the drive at: [link](#)



	<p>On a question from the Vice Chair regarding safety around the area of proposed work if undertaken in term time, ADW confirmed all contractors working on site, at any time, were required to fully comply with the standard Health &amp; Safety and safeguarding procedures, and provide DBS certification for all staff visiting and working on site.</p> <p>Given the need to undertake the work in the summer recess and the availability of companies in position to tender and contract within the specified time frame, it was agreed the work progress with the contractor on the recommendation of ADW.</p> <p>There were no further questions.</p> <p>The Chair thanked ADW for his detailed reporting.</p>		
<p>132::24 FGB</p>	<p><b>Careers (attached)</b> Evaluation of the 2022-24 programme and tabling of the proposed 2024-26 action plan.</p> <p>Given the time limitations in the meeting PD provided a very brief overview to the Careers Development Plan 2022-24 and future developments 2024-2026 - and the SDP Personal Development C4 Embed careers provision, including advice on Post-16 options.</p> <p>The Careers Development / Action Plan 2022-2024 is available on the Drive at: <a href="#">link</a> The Careers Development / Action Plan 2024-2026 is available on the Drive at: <a href="#">link</a></p> <p>Governors noted of the careers education focus on the eight Gatsby benchmarks:</p> <ol style="list-style-type: none"> <li>1. A stable careers programme;</li> <li>2. Learning from career and labour market information;</li> <li>3. Addressing the needs of each pupil;</li> <li>4. Linking curriculum learning to careers;</li> <li>5. Encounters with employers and employees;</li> <li>6. Experiences of workplaces;</li> <li>7. Encounters with further and higher education;</li> <li>8. Personal guidance.</li> </ol> <p>PD confirmed of the expectation that the school was required to evaluate the Careers Action Plan every two years, but it had been reviewed on an annual basis (although presented as a two year document).</p> <p>Governors noted the key points and developments in the 2024-2026 Plan (the detailed information available in the Plan):</p> <ol style="list-style-type: none"> <li>1. Training for new Careers Lead and Careers Coordinator (with GB to support Careers Coordinator with training on Unifrog and the recording of key events); and to extend use of Unifrog across subject staff;</li> <li>2. Review and refine careers lessons SOL and careers within subject specific curriculum;</li> </ol>	<p>Chair PD</p>	



	<ol style="list-style-type: none"> <li>3. Increase information and encounters with Higher Education providers in all year groups;</li> <li>4. Embed processes to support pupils in advising on the next stage in their education;</li> <li>5. Continue to build in opportunities to promote apprenticeships;</li> <li>6. Renew local network of employers;</li> <li>7. Explore further methods to measure impact of provision;</li> <li>8. Embed second year in-house administration of work experience.</li> </ol> <p>There were no questions.</p> <p>The Chair thanked PD for her reporting.</p>		
<p>133::24 FGB</p>	<p><b>KCSiE 2024</b> Update on requirements.</p> <p>Providing overview to KCSiE 2024, AJJ advised there were no substantive changes to the guidance, setting out what schools and colleges in England must do to safeguard and promote the welfare of children and young people under the age of 18.</p> <p>Governors will remain aware that Part 1 ‘Safeguarding Information for all Staff’ is the section that governing bodies should ensure is read and understood by <u>all</u> staff...</p> <p>...and who needs to read what:</p> <ul style="list-style-type: none"> <li>• All staff with direct contact with children should read Part 1 and Annex B;</li> <li>• MJE, AJJ and LRD should read the entire guidance (AJJ should ensure Annex C is included in job description);</li> <li>• MJE / SLT / behaviour leads should read Part 5 – insist all staff read Part 5;</li> <li>• Governors should read Part 2 as a minimum but are responsible for compliance in Parts 3, 4 &amp; 5;</li> <li>• SH / CF should read the whole of the guidance;</li> <li>• Anyone involved in recruitment and / or SCR (including recruiters / managers of volunteers) should read Part 3 and Annex E;</li> <li>• Anyone involved in MFL / other school exchanges should read Part 3 paras 334-339 and Annex D.</li> </ul> <p>...and the Implications from the update:</p> <ul style="list-style-type: none"> <li>• Whole staff investment in safeguarding being everyone’s responsibility;</li> <li>• Whole school approach to safeguarding embedded in all we do – curriculum and culture;</li> <li>• ‘It could happen here’ action taken immediately;</li> <li>• Zero tolerance on any prejudicial behaviour and HSB;</li> <li>• Continue with detailed monthly and annual behaviour analysis;</li> </ul>	<p>Chair AJJ</p>	



	<ul style="list-style-type: none"> <li>• Continue with robust filtering and monitoring procedures and teaching of online safety;</li> <li>• Review existing policies and procedures;</li> <li>• Continue with detailed attendance analysis and follow up with concerns regarding pupils absent from education regularly and/or for prolonged periods of time;</li> <li>• Continued safeguarding training for staff and governors.</li> </ul> <p>The more detailed information is available in the PowerPoint for this meeting at: <a href="#">link</a> and the gov.uk KCSiE online at: <a href="#">link</a></p> <p>There were no questions.</p>		
134::24 FGB	<p><b>Safeguarding update</b></p> <p>AJJ provided a brief update on Safeguarding and referred Governors to the confidential and anonymised minutes from the recent meeting of the School Improvement Committee of 13.06.24 available at: <a href="#">link</a></p>	Chair AJJ	
135::24 FGB	<p><b>Link Governor visits &amp; reporting:</b></p> <ul style="list-style-type: none"> <li>• Link Governor visit pro-forma &amp; 2023-2024 reports;</li> <li>• The reporting pro-forma is available on the Drive at: <a href="#">link</a></li> <li>• Governor: BS: Date of visit: 19.11.23 &amp; 19.03.24; Link Area: Science – available on the drive at: <a href="#">link</a></li> <li>• Governor: CF: Date of visit: 29.04.24; Link Area: Humanities – available on the drive at: <a href="#">link</a></li> </ul> <p>The above Link Governor Reports and the Link Governor visit pro-forma is available on the drive at the above links.</p>	Chair	
136::24 FGB	<p><b>Policies to ratify:</b></p> <ul style="list-style-type: none"> <li>• Attendance Policy;</li> <li>• Behaviour Policy (minor update);</li> <li>• Careers Action Plan;</li> <li>• Complaints Procedure;</li> <li>• Charging and Remissions Policy;</li> <li>• Literacy Policy;</li> <li>• SEND Policy;</li> <li>• SEND Information Report.</li> </ul> <p>The Headmaster provide a brief overview to the policy updates which, on a proposal from CF and seconded by BG were ratified by the Board en bloc.</p>	Chair	



137::24 FGB	<p><b>Governor support information / NYCC Governor training:</b> (links updated and active as at 24.06.24)</p> <ul style="list-style-type: none"> <li>• Maintained School Governance Guide - Gov.uk: <a href="#">link</a> <b>link updated</b></li> <li>• NYCC Governor Training / SIN Meetings 2023-2024: <a href="#">link</a></li> <li>• For NYCC, CYPS / Governance / main page: <a href="#">link</a></li> <li>• Support Information for new Governors is available on the Governor 365 Drive in the folders for this academic year.</li> <li>• NGA (National Governors Association): <a href="#">link</a></li> <li>• NGA Members login / password reset: <a href="#">link</a></li> <li>• The National College: <a href="#">link</a></li> <li>• What maintained schools must publish online: <a href="#">link</a></li> </ul>	Chair Clerk	
<b>OTHER BUSINESS</b>			
138::24 FGB	<p>To deal with any matters agreed for consideration under previous agenda item (urgent business).</p> <p>There were no matters agreed for consideration under previous agenda item (urgent business).</p>	Chair	
139::24 FGB	<p>To review the business of the meeting and determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection.</p> <p>Governors agreed no part of the proceeding to be confidential although reserved to determine a minute as confidential where appropriate.</p>	Chair	
	<p>There being no further business the Chair thanked Governors for their support and declared the meeting closed.</p> <p><b>Meeting status: The Chair declared the meeting of the Full Governing Board closed at 6.58pm.</b></p> <p>David Frankland Clerk to the Governing Board Secretary to the Foundation Trust <a href="mailto:dfrankland@ermysteds.uk">dfrankland@ermysteds.uk</a></p>		